



POSITION: TERMS OF REFERENCE (TOR): RESEARCH FELLOW (ENERGY TRADE)

Job responsibilities include:

- Analyze the relationship between the opportunities for energy trade and energy security in the region;
- Undertake research and analysis of aspects relating to Energy Trade in SAARC region and make policy recommendations for workable solutions.
- Facilitate the expansion of SAARC regional Energy Trade by undertaking scenario-building exercises and conducting comprehensive integrated analyses;
- Assist in preparation and implementation of programme activities related to energy trade and organization of workshops, seminars and conferences hosted by the SAARC Energy Centre and;
- Any other assignment(s) delegated by Director or any officer authorized by the Director.

Qualification and Experience:

- Bachelors of Engineering in energy related fields. Preference will be given to applicants with relevant higher qualification.
- Minimum 2 years post qualification experience in energy related national and international organization dealing in energy efficiency and conversation.
- Maximum age not more than 55 years at the time of applying.
- Motivation to do research and ability to work independently. Strong analytical abilities as demonstrated by academic achievements and other personal accomplishments;
- Ability to structure strategic analyses, make recommendations and prepare quality reports;
- Have strong initiative, self-motivation, and ability to effectively work in a multicultural environment;
- Possess excellent communication skills in English both verbal and written;
- Skills in appropriate computer software packages.



SAARC ENERGY CENTRE ISLAMABAD

Terms & Conditions:

Duty Station:

The selected candidate will be stationed in Islamabad, Pakistan.

Tenure:

The selected candidate will serve SEC for a period of three years, **which may be extended in exceptional circumstances, to a maximum period not exceeding three years.**

Allowances, Facilities and Benefits:

As per SAARC harmonized rules, if selected as **Research Fellow (ET)** the applicant should be on deputation and his/her salary will be protected by the sending Government of the Member State. Deputation of officials at Regional Centres will not affect their promotion and seniority prospects in their service at home.

The selected professionals will be eligible for the following allowances:

Living Allowance:

Research Fellow (ET) shall be entitled to living allowance of USD 1,253 (50% in US Dollar & 50% in Pak Rupees) per month.

Accommodation Allowance:

Research Fellow (ET) shall be entitled to unfurnished accommodation within the rental ceiling of USD 705 (payable in Pak currency).

Furnishing / Settlement Grant:

The **Research Fellow (ET)** shall be entitled to a one-time lump-sum furnishing / settlement grant of USD 2,000 on first arrival only.

Children's Education Allowance:

Reimbursement of 90% of school tuition fees, including Admission, Registration and other compulsory charges, subject to an annual ceiling of USD 1,500 per child for a maximum of two children between the age of 4 to 21 years i.e. children up to Grade XII/A-level. Reimbursement shall be made on presentation of actual receipt(s) from the concerned educational institutions.

Medical Coverage:

Research Fellow (ET) shall be entitled to reimbursement of actual expenses on medical treatment for self, spouse and dependent children, subject to an annual ceiling of USD 1,500 including 80% reimbursement of hospitalization charges.



**SAARC ENERGY CENTRE
ISLAMABAD**

Home Leave Passage:

Research Fellow (ET) appointed from Member States other than the host country shall be entitled to return economy class Air Ticket for self, spouse and two children once in 3 years after completion of 18 months of continuous service at the Centre.

Emergency Passage:

Research Fellow (ET) appointed from Member States other than the host country shall be entitled to emergency passage once in their entire term, in case of death of an immediate family member (spouse, parents, children and spouse's parents) of the official.

Telephone:

Research Fellow (ET) shall be entitled to use telephone at their residences, up to USD 20 per month.



SAARC ENERGY CENTRE
ISLAMABAD